**Nicholas Tanner**

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www.nctanner.com

**CAREER PROFILE**

* Dedicated final year student of Bachelor of International Public Health, maintaining a high distinction average, demonstrating unwavering commitment to academic excellence and professional development in the field of health management.
* Adept at fostering supportive and collaborative relationships, exhibited as the project lead on the Quescreen project. Successfully liaised with multiple stakeholders and partners, ensuring synchronicity and progress in a complex, multi-institutional environment.
* An analytical problem solver and innovative solution provider, consistently demonstrated through rigorous coursework and application in practical projects. Ready to leverage these skills to overcome health management challenges.
* An effective communicator, with experience in conveying complex health-related information in an accessible manner. This skill, honed as the project lead on the Quescreen project, aids in promoting transparency and understanding, ultimately facilitating improved health outcomes for individuals and communities.

**EDUCATION**

* **Bachelor of International Public Health** July 2021 – Nov 2023  **Health - University of New South Wales**
  + High Distinction Average
* **Tasmanian Certificate of Education - Friends' Hobart** Dec-2012
  + ATAR:99.4]

**RELEVANT EXPERIENCE**

* **Project Lead (Quescreen)**  Feb 2018 – June 2021 **WHA** 
  + **Developed a Comprehensive Smart Questionnaire:** Spearheaded the creation of the Quescreen smart questionnaire used for pre-employment medical evaluations and ongoing workforce well-being monitoring. Over three years, designed a sophisticated system that classified all ANZSCO codes and generated smart questions rooted in extensive research. This groundbreaking tool offers insights and comparisons across similar industries and locations, facilitating proactive workplace health management.
  + **Innovated Injury and Risk Profiling:** Crafted unique profiling methods that linked ANZSCO codes with potential risks, body parts, and common injuries. This innovative approach enabled the generation of highly personalised questions aimed at assessing an individual's suitability for a specific role, factoring in past injuries and illnesses as well as any disqualifying factors.
* **Senior Assessor**  Oct 2016 – Jul 2015 **WHA**
  + **Led Training and Quality Control Initiatives:** Initiated the training of pharmacists Australia-wide in delivering pre-employment medicals and software use, ensuring consistency in assessment standards. Additionally, undertook quality control by reviewing and signing off on pre-employment medicals conducted by junior and standard assessors.
  + **Developed Customised Health Assessments:** Collaborated with companies to create tailor-made health assessments based on job descriptions and risk profiles. This customised approach helped businesses better understand and mitigate their specific occupational health risks, contributing to safer work environments.

**EXTRACURRICULAR PROGRAMS**

* U**NSW Leadership Foundations Program**
  + Completed an AHEGS recognised Leadership Foundations Program, honing a diverse range of leadership competencies including self-awareness, resilience, team building, and inclusive leadership. Fostered skills in creating team agreements, leading with empathy, and capacity building. This experience has enhanced my ability to lead and shape teams effectively within the context of healthcare administration, further underlining my commitment to continuous learning and leadership growth.

**PROFESSIONAL MEMBERSHIPS**

* **Emerging Manager – Student Member  
  Australasian College of Health Services Management**
  + Enrolled as a student member, I have utilised ACHSM's training, webinars, and networking events to further my knowledge of health service management.
  + This membership provides me the opportunity to stay abreast of industry trends, best practices, and innovative solutions within the health management sector.
* **Students and Young Professionals in Public Health Group Member  
  Public Health Association Australia**
  + As a student member of PHAA, I actively engage with the broader public health community in Australia.
  + I participate in their regular events and utilise their educational resources to broaden my understanding of public health issues and advocacy.

**TECHNICAL SKILLS**

* **Digital Proficiency:** High level of comfort and proficiency with both Windows and macOS operating systems.
* **Software Suites:** Comprehensive knowledge and application of Microsoft Office Suite (Word, Excel, PowerPoint, Outlook) and Apple's iWork Suite (Pages, Numbers, Keynote). Skilled at creating organised, visually appealing documents and presentations, performing advanced spreadsheet functions, and managing email and calendar systems.
* **Statistical Software:** Proficient in using SPSS for data analysis and interpretation, capable of performing complex statistical procedures and interpreting output effectively.
* **Research Tools:** Competent in utilising online databases and research tools for academic and professional research, able to efficiently find, filter, and utilize scholarly sources.
* **Communication Tools:** Skilled at using a range of digital communication tools and platforms such as Slack, Zoom, and Microsoft Teams for remote collaboration and meeting facilitation.
* **Data Visualisation**: Familiarity with data visualisation tools including Tableau and PowerBI for creating compelling visual narratives from complex data.
* **Project Management Software:** Experience using project management software including Asana, Trello, and MS Project to organise work, track progress, and collaborate with teams.

**ONLINE PORTFOLIO & PUBLICATIONS**

* I maintain an active academic blog and online portfolio showcasing various analytical and discussion pieces, case studies, policy briefs, and research essays crafted during my studies. My work reflects deep understanding, critical thinking, and an ability to communicate complex ideas effectively.
* Visit www.nctanner.com to view my portfolio.

**INTERESTS**

* Languages: French (Fluent), German (Proficient), Mandarin (Conversational) – Actively learning
* Public Affairs, Medicine, Badminton, Cricket, Tennis, AFL, most music genres

**REFEREES**

* Contact details upon request